



Education Board

Date: THURSDAY, 16 JANUARY 2020
Time: 10.00 am
Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Henry Colthurst (Chairman)
Ann Holmes (Deputy Chairman)
Randall Anderson
Deputy Keith Bottomley
Tijs Broeke
Alderman Sir Peter Estlin
Caroline Haines
Alderman Nicholas Lyons
Benjamin Murphy
The Rt Hon.the Lord Mayor, Alderman William Russell
Ruby Sayed
Deputy Philip Woodhouse
Rachel Bower
Tim Campbell
Deborah Knight
Veronica Wadley

Enquiries: Polly Dunn
polly.dunn@cityoflondon.gov.uk

NB: Part of this meeting could be the subject of audio video recording.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

Governance - 10.00am

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES**
To agree the public minutes and non-public summary of the meeting held on 14 November 2019.

For Decision
(Pages 1 - 10)
4. **PUBLIC OUTSTANDING ACTIONS**
Report of the Town Clerk.

For Information
(Pages 11 - 14)
5. **ANNUAL REVIEW OF TERMS OF REFERENCE**
Report of the Town Clerk.

For Decision
(Pages 15 - 16)
6. **GOVERNOR APPOINTMENTS UPDATE**
Report of the Director of Community and Children's Services.
NB – This item features a non-public appendix at item 18.

For Decision
(Pages 17 - 20)

Education - 10.15am

7. **EDUCATION ACTIVITIES UPDATE**
Report of the Director of Community and Children's Services.

For Information
(Pages 21 - 22)
8. **EDUCATION BOARD BUDGET UPDATE FOR 2019/20 FINANCIAL YEAR**
Report of the Director of Community and Children's Services.

For Information
(Pages 23 - 26)

9. **CITY OF LONDON SCHOOLS' CONFERENCE 2019 EVALUATION REPORT**

Report of the Director of Community and Children's Services.

For Information
(Pages 27 - 28)

10. **CITY PREMIUM GRANT JANUARY 2020 FUNDING ROUND - ALLOCATIONS TO ACADEMIES**

Report of the Director of Community and Children's Services.

For Decision
(Pages 29 - 30)

11. **REVISED ELIGIBILITY CRITERIA FOR THE CITY OF LONDON CORPORATION COMBINED EDUCATION CHARITY AND THE CITY EDUCATIONAL TRUST FUND**

Report of the Chief Grants Officer (CGO) and Director of City Bridge Trust.

For Decision
(Pages 31 - 34)

Skills - 10.50am

12. **GOVERNORS FOR SCHOOLS EMPLOYABILITY PROJECT EVALUATION REPORT**

Report of the Director of Community and Children's Services.

For Information
(Pages 35 - 36)

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

15. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act

For Decision

Part 2 - Non-Public Agenda - 11.00am

16. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 14 November 2019.

For Decision
(Pages 37 - 40)

17. **NON-PUBLIC OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information
(Pages 41 - 42)

18. **GOVERNOR APPOINTMENTS UPDATE - APPENDIX 2**

This is a Non-Public appendix relating to item 6 on the agenda.

For Information

19. **ANNUAL REPORT VIRTUAL SCHOOL HEADTEACHER - ACADEMIC YEAR 2018/19**

Report of the Director of Community and Children's Services.

For Information
(Pages 43 - 44)

20. **PROPOSED ITEMISED EDUCATION BOARD BUDGET FOR THE 2020/21 FINANCIAL YEAR**

Joint report of the Chamberlain and the Director of Community and Children's Services.

For Decision
(Pages 45 - 46)

21. **APPLICATIONS TO JOIN THE CITY OF LONDON ACADEMIES TRUST**

Report of the Director of Community and Children's Services.

For Decision
(Pages 47 - 50)

22. **EXCLUSIONS IN THE CONTEXT OF LOCAL AND NATIONAL COMPARISONS**

Report of the Director of Community and Children's Services.

For Information
(Pages 51 - 56)

By 11.30am

23. **TOMLINSON REVIEW UPDATE**

Report of the Town Clerk.

For Decision
(Pages 57 - 58)

24. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

25. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

EDUCATION BOARD

Thursday, 14 November 2019

Minutes of the meeting of the Education Board held at Committee Room - 2nd Floor
West Wing, Guildhall on Thursday, 14 November 2019 at 9.30 am

Present

Members:

Henry Colthurst (Chairman)
Ann Holmes (Deputy Chairman)
Randall Anderson
Deputy Keith Bottomley
Tijs Broeke

Caroline Haines
Benjamin Murphy
Deputy Philip Woodhouse
Deborah Knight
Veronica Wadley

In Attendance

Officers:

Polly Dunn	- Town Clerk's Department
Anne Bamford	- Community & Children's Services Department
Daniel McGrady	- Community & Children's Services Department
Fatema Chowdhury	- Community & Children's Services Department
Jessica Walsh	- Community & Children's Services Department
Emily Rimington	- Comptroller and City Solicitor's Department
Louise Said	- Chamberlain's Department
Kristina Drake	- Town Clerk's Department
Sufina Ahmad	- Town Clerk's Department
Tim Jones	- Town Clerk's Department

Others in attendance:

Sharon Ament	- Director of the Museum of London
Frazer Swift	- Museum of London
Beth Crosland	- Museum of London

1. APOLOGIES

Apologies for absence were received from the Rt. Hon the Lord Mayor William Russell, Alderman Peter Estlin, Alderman Nicholas Lyons, Ruby Sayed, Rachel Bower and Tim Campbell.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. PUBLIC MINUTES

The Prefect's Dinner as referred to at item 8 within the minutes was due to take place on 2 December 2019, not the 12 December 2019 as previously reported.

RESOLVED, that the public minutes and non-public summary of the meeting held on 12 September 2019 be approved as a correct record.

Following a proposal by the Chairman, Members agreed to take the following agenda items before returning to item 4, Public Outstanding Actions:

Item 14 – Culture Mile Presentation

Item 15 – Culture Mile Learning Case for Investment 2020/23

Item 13 – The City of London Corporation's Draft Sport and Physical Activity Strategy for 2020-25

Item 12 – Social Mobility Strategy 2018-28 – Annual Report

Item 16 – Digital Skills Strategy 2018-23 – Annual Report

The remaining items on the agenda would then be taken in order.

4. CULTURE MILE PRESENTATION

Members received a presentation from the Culture Mile Manager which focussed on the overall vision for Culture Mile, comparative cultural districts in the United Kingdom, achievements of Culture Mile to date and the programme's ambitions for the future.

Across the globe there is increasing appetite for culture in urban spaces plus greater understanding of how rich cultural offers can really benefit a city and its economy. It was noted that Culture Mile had a reasonably small budget in comparison to some of the global cultural districts (e.g. approximately 40% of the Times Square Alliance) but much had been achieved with the resources available.

Nine workstreams have been established between different organisations within the Square Mile of the City of London including the Guildhall School of Music and Drama, the Museum of London, the Barbican Centre, Public Realm Team intended to provide an exciting and unique opportunity to deliver on the Culture Mile's Five Unifying Principles: Connectivity, Ancient & Modern, Everyday Creativity, Social Mobility, and the Spine (a concept of a unifying central way finder and look and feel).

09.55 – Randall Anderson left the meeting.

Looking to the future, Culture Mile plan to review the City's night-time economy and consider how it might be developed whilst being respectful of the City's residents. It was hoped that creative volunteering at its events would inspire a similar level of energy and engagement experienced at the London 2012 Olympics through its Games Makers. Members felt that more could be done to market the ongoing work of the City and Culture Mile. Work was well underway for the forthcoming Fusion Prize which promoted the use of Fusion Skills to prepare individuals better for employment. The next big deliverable would be the relocation of the Museum of London in 2024.

Members enquired as to whether the Culture Mile programme had engaged with other nearby developments, e.g. Broadgate Estate and requested that, where practicable, measures be taken to prevent duplication of provisions. Culture Mile benefitted from partnerships with 44 organisations ranging from Livery Companies to commercial businesses, each of which were geographically linked to Culture Mile or had a long-term interest in the area and this programme. Culture Mile were open to more partnerships providing they met these parameters.

Members asked that a copy of the presentation be circulated after the Board meeting.

5. CULTURE MILE LEARNING CASE FOR INVESTMENT 2020/23

Members considered a report of the Director of Community and Children's Services regarding the Culture Mile Learning (CML) case for investment 2020/23. The Director of the Museum of London was invited to address the Board as the lead for CML.

CML represents an ambitious programme which contributes significantly to the Education Board's Cultural and Creative Learning Strategy. The programme includes the School Visits Fund (SVF), originally established by the Education Board and benefitting children from the poorest backgrounds by using a targeted approach towards schools with high numbers of pupils in receipt of Pupil Premium.

Members watched a video showcasing the end product of an animation workshop undertaken by pupils in Key Stage 2 highlighting how the various projects run by CML promoted the concept and development of Fusion Skills.

Alongside its four co-partners and 26 additional partners, CML coordinated more than 3000 hours of volunteer time to an approximate value of £134,000 regarded as exceptional value for money given the small cost per child. The request for funding from the Education Board for the 2020-23 programme featured a 10% reduction from the previous year. This reduction had come as a result of sufficient additional support being generated from these other organisations that had joined as CML partners.

In response to a Member's question about measurement and reporting of impact, CML officers responded that developing the impact framework around Fusion Skills was an area for continued improvement and was being addressed collaboratively across the partnership.

In light of possible ramifications of the Fundamental Review, the Board was being asked to endorse the proposed three-year programme, but only commit to the first year of funding for 2020/21. The Board would then consider the release any additional amounts subject to the annual impact assessments and the Fundamental Review.

RESOLVED, that Members

- Endorse the proposed investment of £274,500 from the Education Board's budget on an annual basis over 2020/21, 2021/22 and 2022/23 to Culture Mile Learning to deliver the activity proposed in Appendices 1 and 2; and
- Approve the release of £274,500 to Culture Mile Learning in the 2020/21 financial year with subsequent approval requests in 2021 and 2022 following a report to the Education Board which demonstrates impact of the previous year's activities on delivering the Cultural and Creative Learning Strategy.

6. **THE CITY OF LONDON CORPORATION'S DRAFT SPORT AND PHYSICAL ACTIVITY STRATEGY FOR 2020-25**

Members received a report of the Head of Corporate Strategy and Performance regarding the City of London Corporation's draft Sport and Physical Activity Strategy for 2020-2025.

Members expressed a number of concerns:

- The document does not have a clear scope and purpose. Also, while it occasionally mentions schools, buildings, students and pupils, it does not make any connections between sport and physical activity and learning.
- Role, if any, of the Education Board was unclear in the development and oversight of the strategy coupled with no clarity on lead committee and departments. Members were supportive of the idea of a Working Group but requested reporting clarity.

Members agreed that the strategy should not prevent the work of the Education Board relating to delivery of Sport and Physical Activity but felt it important to ensure that such strategy is aligned with the Education Board's three core objectives.

Members recommended that the Corporate Strategy and Performance Team consult directly with the Education Unit to discuss how education and learning may be better represented within the Strategy.

RESOLVED, that the report be noted.

7. **SOCIAL MOBILITY STRATEGY 2018-28 - ANNUAL REPORT**

Members received a report of the Director of City Bridge Trust and Chief Grants Officer regarding the City of London Corporation's Social Mobility Strategy 2018-2028 annual report. The following matters were raised:

- There was a view amongst Members that whilst the report delivered an excellent overview, some aspects of the City's achievements were undersold, including the work delivered in the Family of Schools (including the academic achievement for pupils in receipt of Pupil Premium) and the commitment of the City to work-related learning and apprenticeships.

- It was noted that the 2019 London Careers Festival (LCF) featured prominently in the Corporation's delivery of this strategy. It was felt that identifying more opportunities for work experience through LCF 2020 and beyond was key to even greater success.

RESOLVED, that the report be noted.

8. DIGITAL SKILLS STRATEGY 2018-23 - ANNUAL REPORT

Members received a joint report of the Director of Innovation and Growth and the Director of Community and Children's Services regarding the City of London Corporation's Digital Skills Strategy 2018-23.

It was commended that the Education Unit had been the major delivery partner to date on the reported outcomes, and digital continues to be a priority through the Fusion and Skills initiatives.

It was noted by the Board that the area of Digital Skills must continue to be stretched and advanced in order to ensure that the City remained competitive.

RESOLVED, that the report be noted.

9. PUBLIC OUTSTANDING ACTIONS

Members received a report of the Town Clerk regarding the Board's public outstanding actions. The following matters were raised:

- Items 6/2019/P and 8/2019/P would be reported in January 2020.
- 10/2019/P and 11/2019/P - The City's three independent schools and the Guildhall School for Music and Drama had agreed to present their partnership reports to the Education Board annually in March.
- 11/2019/P - At a recent Headteachers' Forum the Education Unit had encouraged schools to approach their contractors. Brexit contingency plans for contractors were reported to be appropriate.
- Exact figures in relation to 12/2019/P were not available as the necessary data had not been collected. The matter was closed.
- 13/2019/P - The LCF 2019 evaluation report, including media summary, would be circulated after the meeting.

RESOLVED, that the report be noted.

10. GOVERNOR APPOINTMENTS UPDATE

Members received a report of the Director of Community and Children's Services regarding an update on the City of London Family of Schools governor appointments. Various amendments were noted.

Following the Education Board's endorsement of its governance review recommendations on 18 July 2019, CoLAT have requested a paper to be submitted to the next Board of Trustees meeting on 12 December 2019. It was noted that the Education Unit were developing the requested paper and the Chairman of the Education Board requested a sight of the paper before it is submitted to CoLAT.

It was noted that appointments made by governing bodies were not reported to the Education Board until prior ratification by the CoLAT Board of Trustees.

RESOLVED, that the report be noted.

11. CITY OF LONDON ACADEMIES TRUST BOARD OF TRUSTEES: REAPPOINTMENT OF SPONSOR TRUSTEE

Members considered a report of the Town Clerk regarding the reappointment of a Sponsor Trustee to the City of London Academies Trust.

It was noted that two further COLAT Trustees' terms were due to come to an end in January 2020 and that proposed replacement nominations would be reported to the Education Board's next meeting.

RESOLVED, that Roy Blackwell be appointed as a Sponsor Trustee of the City of London Academies Trust Board of Trustees for a further four-year term commencing 14 January 2020.

12. EDUCATION ACTIVITIES UPDATE

Members received a report of the Director of Community and Children's Services regarding an update of the City of London Corporation's Education Activities. The following matters were raised:

- The Prefects' Dinner would take place on 2 December 2019.
- Attendance at the recent safeguarding training on 31 October 2019 had increased particularly for the advanced safeguarding course. It was stressed that it was the responsibility of individual governors to notify the clerk of their Board of Governors as to any training undertaken.

RESOLVED, that the report be noted.

13. EDUCATION, CULTURAL AND CREATIVE LEARNING AND SKILLS ANNUAL REPORT

Members received a report of the Director of Community and Children's Services regarding the annual report of the Education, Cultural and Creative Learning and Skills strategies.

The Board thanked officers for the report and for their work. It was felt that achievements within this first year had exceeded expectations in both quality

and impact as a result of extensive collaboration with industry and cultural partners.

The City's Apprenticeships pathway had led to a number of candidates attaining an 'Outstanding' award; there had also been an increase in work experience opportunities and apprentice numbers. Although there had been a slight reduction in the number both of adult learners and education courses, the reduction reflected a deliberate recalibration of course offers in line with London-wide changes in adult education.

Members discussed the value of inviting pupils to formal City dinners. Although these events generally benefitted a comparatively small number of pupils, the Board felt that these opportunities did have a significant impact on those pupils who attended. It was suggested that other Committees might also wish to invite pupils from the Family of Schools to their annual dinners as well as encourage Members to use their guest spaces at other City events to invite young people. Although welcomed, it was acknowledged that such invitations would require appropriate preparation of pupils and the following of safeguarding protocols.

RESOLVED, that the report be noted.

14. EDUCATION BOARD BUDGET UPDATE FOR 2019/20 FINANCIAL YEAR

Members received a report of the Director of Community and Children's Services.

RESOLVED, that the report be noted.

15. REVENUE BUDGETS 2020/21

Members considered a joint report of the Chamberlain and the Director of Community and Children's services regarding the Education Board's revenue budgets 2020/21.

It was noted that the 2020/21 budget had not been impacted by the Fundamental Review, however future budgets from 2021/22 could be affected.

It was noted that a detailed budget plan for 2020/21 would be presented at the next meeting.

RESOLVED, that

- The provisional 2020/21 revenue budget be approved for submission to the Finance Committee; and
- The Chamberlain be authorised to revise these budgets to allow for further implications arising from the agreement by this Board of specific allocations of funding to Academies and Central Support Services.

11.26 – The Board agreed to extend the meeting by 30 under Standing Order 40.

16. EVALUATION OF CITY PREMIUM GRANT FUNDED PROJECTS OVER THE 2018/19 ACADEMIC YEAR

Members of the Education Board received a report of the Director of Community and Children's Services regarding the evaluation of City Premium Grant funded projects delivered over the 2018/19 academic year.

Members focussed on the interventions where impact had been hard to measure, particularly in the area of staff continued professional development (CPD). It was noted that training often required school staff to spend time away from their school duties which was an unattractive option for already overstretched staffing. It was suggested that this was one likely cause for the low investment in staff CPD. The Education Board felt that consideration might be given to increased provision of good CPD and senior leadership development opportunities.

The Board expressed its appreciation for the comprehensiveness of the report.

RESOLVED, that the report be noted.

17. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

There were no questions.

18. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There were no items of urgent business.

19. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

20. NON-PUBLIC MINUTES

RESOLVED, that the non-public minutes of the meeting held on 12 September 2019 be approved as a correct record.

21. NON-PUBLIC OUTSTANDING ACTIONS

Members received a report of the Town Clerk regarding the Board's non-public outstanding actions.

22. CITY OF LONDON ACADEMY SCHOOLS SCRUTINY MEETINGS

Members received a report of the Director of Community and Children's Services regarding the City of London Academy Schools Scrutiny Meetings.

23. EXCLUSIONS IN THE FAMILY OF SCHOOLS

Members considered a report of the Director of Community and Children's Services regarding exclusions within the Family of Schools.

24. **TOMLINSON REVIEW UPDATE**

Members heard an update from the Chairman regarding the Tomlinson Review.

25. **APPENDIX: EDUCATION, CULTURAL AND CREATIVE LEARNING AND SKILLS ANNUAL REPORT**

Members received the non-public appendix to the Education, Cultural and Creative Learning and Skills Annual Report at item 8.

26. **APPENDIX: EVALUATION OF CITY PREMIUM GRANT FUNDED PROJECTS OVER 2018/19 ACADEMIC YEAR**

Members received the non-public appendix to the Evaluation of City Premium Grant Funded Projects over the 2018/19 academic year report at item 11.

27. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

28. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of urgent business.

The meeting ended at 12.00 pm

Chairman

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Education Board – Public Outstanding Actions

Action Number	Date	Action	Officer responsible	Progress Update
6/2019/P	10 January 2019	Produce a full evaluation report on the Summer Enrichment Programme.	Head of Strategy	Report to March 2020 Board
8/2019/P	23 May 2019	Governors for Schools would be conducting surveys of governors who access the resources to evaluate their impact and would be producing a final evaluation report in October 2019.	Strategic Education & Skills Director	Report to January 2020 Board
9/2019/P	18 July 2019	Three City Independent School Boards be invited to consider commissioning their annual Partnership reports in March of each year.	Town Clerk	Completed – Report Due Spring 2020
10/2019/P	18 July 2019	GSMD be invited to submit a similar “partnerships” report as those submitted to the Board by the City’s Independent Schools.	Strategic Education and Skills Director/Town Clerk	Completed – Report Due Spring 2020
11/2019/P	12 September 2019	Schools be encouraged to approach their contractors (catering, cleaning etc) to request details of those contractors’ BREXIT contingency plans	Strategic Education & Skills Director	Completed
12/2019/P	12 September 2019	Detail on the number of Livery Schools that were involved in the London Careers Festival 2019 to be circulated to the Board.	Strategic Education & Skills Director	Completed
13/2019/P	12 September 2019	Two page summary evaluation report of the 2019 London Careers Festival, including media summary, to be sent to the Court of Common Council	Strategic Education & Skills Director and Town Clerk	Completed
14/2019/P	14 November 2019	Copy of Culture Mile presentation to be circulated	Town Clerk	Completed

Education Board – Public Outstanding Actions

Action Number	Date	Action	Officer responsible	Progress Update
15/2019/P	14 November 2019	Corporate Strategy and Education Unit to work together on how education and learning may be better represented within the COL draft Sports Strategy	Strategic Education & Skills Director/Head of Strategy	Ongoing

Education Board – Public Completed Actions

Action Number	Action	Date Completed
1/2018/P	Chairman of City of London Academy Southwark to be invited to January 2019 Board meeting.	10 January 2019
2/2018/P	Recommendation that 'nature' be replaced with 'composition' in COLAT LGB Terms of Reference to be made to the Chief Executive of the City of London Academies Trust	Completed
3/2018/P	Online funding guidance note to be drafted and circulated to City academies	Completed
4/2018/P	Letter of Congratulation to be issued to Principal of Newham Collegiate Sixth regarding their GG2 Leadership Award.	10 January 2019
5/2018/P	Officers to attend Board meetings during specific time 'windows' to present their reports.	10 January 2019
6/2018/P	Review of Local Governing Body Arrangements at City of London Academies Southwark to be submitted to the Education Board	10 January 2019
7/2018/P	Consideration be given to bringing Additional Funding Applications process forward by two months.	10 January 2019
8/2018/P	Appropriate number of City of London Governors, plus governor skills more generally, to be discussed at March 2019 Board Away Day	On Away Day Agenda
9/2018/P	City Premium Grant Funding to be discussed at March 2019 Board Away Day	10 January 2019
10/2018/P	Discussion paper regarding Governor Clerking Survey results to be submitted to March 2019 Board Away Day	On Away Day Agenda
11/2018/P	Whole Court Briefing Meeting on Education, Skills, Culture and Creative Learning Strategy to be convened	10 January 2019
12/2018/P	<p>Guildhall School of Music and Drama actions to be dealt with in single report to the Board, namely,</p> <ul style="list-style-type: none"> • Consideration be given to inviting a Guildhall School scholarship recipient to future meeting of the Education Board (19 July 2018) • GSMD to submit annual reports on number of scholarships/bursaries and their impact during funding round 2018/19 and 2019/20 (20 July 2017) • Report on review of funding to Guildhall School Trust and GSMD to be submitted to Board in 2019 (20 July 2017) 	Assumed into 14/2018/P
13/2018/P	Report on 2018/19 City Premium Grant interventions to be submitted to a future meeting.	10 January 2019
16/2018/P	School Places Demand Projections Report to be annual item on Education Board agenda.	10 January 2019
15/2018/P	Education, Skills, Culture and Creative Learning Strategy to be submitted to Court of Common Council.	23 May 2019
1/2019/P	Draft and include wording for revised terms of reference (as agreed) to go to Policy & Resources Committee for approval.	18 July 2019
2/2019/P	<p>Invite the following individuals to the Governance Review Item at the March 2019 Away Day:</p> <ul style="list-style-type: none"> • Chairmen of the City of London Corporation's three independent schools • Chairman of the City of London Academies Trust Board 	23 May 2019
4/2019/P	A "save the date" notification go to all Members for June 2019 Careers Festival	23 May 2019
5/2019/P	Appropriate livery representatives should be invited to an Education Briefing regarding the best practice and learnings following significant progress made by disadvantaged pupils at City sponsored Academies.	18 July 2019

Education Board – Public Completed Actions

Action Number	Action	Date Completed
7/2019/P	Request that the Planning and Transportation Committee reschedule their meeting on 17 June 2019 so to not clash with preparation works for the C4 Festival	23 May 2019
14/2018/P	Guildhall School Scholarship Outcome Report to be submitted to Education Board	18 July 2019
3/2019/P	Draft a note on the in-principle invitees to Education Board funded events for approval.	18 July 2019
7/2019/P	A report from Culture Mile Learning on delivery of several outcomes in the Cultural and Creative Learning Strategy, including some of the recommendations within the report, would be brought to the Board at its July 2019 meeting.	18 July 2019

Committee(s): Education Board	Dated: 16 January 2020
Subject: Annual Review of Terms of Reference	Public
Report of: Town Clerk	For Decision
Report Author: Polly Dunn, Senior Committee and Members' Services Officer	

Main Report

1. Each grand committee of the Court of Common Council is obliged to review its terms of reference annually and in good time for any changes to be considered before committees are reappointed by the Court in April each year.
2. The terms of reference of the Education Board are attached as an appendix for your consideration. Revised wording previously submitted to, but refused by, the Policy & Resources Committee is indicated in underlined and strikethrough text.
3. In January 2019 the Education Board agreed to make several changes to its Terms of Reference, a number of which were subsequently not approved by the Policy & Resources Committee or by the Court of Common Council's during its 2019 Annual Appointment of Committees at the Court of Common Council.
4. In light of comments received, the Education Board agreed further amendments to its Terms of Reference. This second revision was considered by the Policy & Resources Committee in June 2019 but was once again refused. Members expressed concern over possible confusion in respect of the relative remits of the Education Board and Policy & Resources Committee, particularly in relation to skills. The Committee also queried the lack of clarity on the Board's role in respect of social mobility and cultural learning. Revised wording for paragraph 4(J) was proposed by the Policy & Resources Committee and can be found within the minute excerpt at Appendix 2.
5. There has since been no further action on the revision of the terms of reference.
6. It is proposed that the approval of any further changes to the Board's terms of reference be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.
7. The Board is also required to review the frequency of its meetings. At present the Board is scheduled to meet on five further occasions in 2020 (5 March, 21 May, 23 July, 24 September and 19 November) and on six occasions in 2021 (28 January, 18 March, 20 May, 22 July, 9 September and 11 November). These do not currently include any informal Board Away Days.

Recommendation(s)

- That, subject to any comments, the terms of reference of the Board be approved for submission both the Policy and Resources Committee and the Court of Common Council, as set out at Appendix 1, and that any further changes required in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman; and
- Members consider whether any change is required to the frequency of the Committee's meetings.

Polly Dunn

Town Clerk's Department / polly.dunn@cityoflondon.gov.uk

Committee	Dated:
Education Board	16/01/2020
Subject: Governor Appointments Update	Public
Report of: Director of Community and Children's Services	For Decision
Report author: Daniel McGrady, Lead Policy Officer (Education, Culture and Skills)	

Summary

This report asks Members to approve the appointment of Caroline Haines as Chair of Governors of Newham Collegiate Sixth Form, City of London Academy and to note a number of appointments to Local Governing Bodies in the City of London Academies Trust. The current governing body membership of the City Family of Schools is attached in **Appendix 1**.

Recommendations

Members are asked to:

- Approve the appointment of Caroline Haines as Chair of Governors to the Local Governing Body of Newham Collegiate Sixth Form, City of London Academy (NCS).
- Note the appointments of Anna Foreshaw, Andriea Vamadevan and Catherine Danner to the Local Governing Body of NCS for four-year terms.
- Note the appointment of Sarah Matthias, Naureen Bhatti and Neela Moorghen to the Local Governing Body of City of London Primary Academy Islington (CoLPAI) for four-year terms and note that Ann Holmes has resigned as Chair of the Governing Body; and,
- Note the appointment of Shireen Fraser to the Local Governing Body of City of London Academy Highgate Hill (CoLAHH) for a four-year term.
- Note that at the meeting on 12 December 2019, the Policy and Resources Committee approved the reappointment of Andrew McMurtrie as a Trustee of City of London Academies Trust (CoLAT) for a four-year term commencing 14 January 2020.
- Note that at the meeting on 12 December 2019, the CoLAT Board of Trustees approved the reappointment of Lucas Green as a Co-opted Trustee for a four-year term commencing on 27 January 2020.

Main Report

Background

1. As per the Sponsorship Agreement with the City of London Academies Trust (CoLAT), the Education Board approve the appointment of Chairs to Local Governing Bodies (LGBs) are consulted on governor vacancies and are notified of governor appointments.

Appointment of Caroline Haines as Chair of Governors to Newham Collegiate Sixth Form LGB

2. At the meeting on 12 December 2019, the CoLAT Board of Trustees appointed Caroline Haines as Chair of Governors to NCS LGB for a four-year term subject

to approval by the Education Board. Members are asked to approve the appointment.

3. Caroline Haines is a Member of the Court of Common Council and a Member of the Education Board. Caroline has extensive experience as an educator. After graduating from Cambridge and moving through different levels of management in London and Essex schools she became Head Teacher of a 16-19 institution. Subsequently moving into consultancy, Caroline's commitment to opportunity and diversity led to a focus on advising on opening up access to elite Universities, devising Post-16 curriculum frameworks and enabling marketing, media and development projects. Caroline has had experience of working with troubled young people and their families, which led to representation on the IMB at Belmarsh HSP, co-ordination of creative design projects at East Sutton Park HWP, the Windsor Fellowship and other social inclusion schemes. Caroline is passionate about creative teaching and learning, the role of sport, fashion and the performing arts in building confidence amongst young people combined with the vital role of the charity and voluntary sector.

Appointment of governors to Newham Collegiate Sixth Form LGB

4. At their meeting on 12 December 2019, the CoLAT Board of Trustees ratified the appointments of Anna Foreshaw, Andriea Vamadevan and Catherine Danner to the NCS LGB. A short bio for each of the newly appointed governors is included in **Appendix 2**.
5. Members should note that the constitution of NCS LGB remains at 13 governors with one additional governor to the standard 12.

Appointment of governors to City of London Primary Academy Islington LGB

6. At their meeting on 12 December 2019, the CoLAT Board of Trustees ratified the appointments of Sarah Matthias and Naureen Bhatti to the CoLPAI LGB. A short biography for each of the newly appointed governors is included in **Appendix 2**.
7. At the meeting on 14 November 2019, Members of the Education Board noted that the CoLPAI LGB were unable to appoint a non-teaching staff governor due to the school having a very small staff body. The CoLAT Board of Trustees approved the request from the LGB to vary its constitution to allow a second member of the teaching staff to join the LGB for the period of one term. Subsequently, at the meeting on 12 December 2019, the CoLAT Board of Trustees ratified the appointment of Neela Moorghen, Assistant Head Teacher for Inclusion and SEND, as a second member of the teaching staff to join the LGB.
8. After three years as Chair of Governors at CoLPAI, including when the school opened in September 2017 and as Interim Chair from January 2017, Ann Holmes has resigned as Chair of Governors with effect from 19/12/2019. Mary Robey will act as Interim Chair until the Governing Body endorse an appointment which will be submitted to the CoLAT Board of Trustees for ratification and at a future Education Board meeting for approval.

Appointment of governors to City of London Academy Highgate Hill LGB

9. At their meeting on 12 December 2019, the CoLAT Board of Trustees ratified the appointment of Shireen Fraser to the CoLAHH LGB. A short bio for Shireen is included in **Appendix 2**.

Reappointment of Trustees to CoLAT Board of Trustees

10. At the meeting on 14 January 2016, the Court of Common Council approved the policy that two Sponsor Trustees on the CoLAT Board of Trustees will be appointed by Policy and Resources Committee. Andrew McMurtrie was initially appointed as a Policy and Resources appointed Sponsor Trustee for a four-year term on 10 December 2015 and has been Chair since April 2017. At the meeting on 12 December 2019, Policy and Resources Committee resolved that that Andrew McMurtrie would be reappointed as a Sponsor Trustee of the CoLAT Board of Trustees for a further four-year term commencing 14 January 2020.
11. The Articles of Association of the City of London Academies Trust specify under Article 58 that the Board of Trustees may appoint Co-opted Trustees, subject to the requirement in Article 47 for Trustees appointed under Articles 46a and 50 to be in the majority. Lucas Green was appointed as a Co-opted Trustee for a four year-term in January 2016. At the meeting on 12 December 2019, the CoLAT Board of Trustees reappointed Lucas Green for a further four-year term commencing on 27 January 2020. A short bio for each of the reappointed CoLAT Trustees is in **Appendix 2**.

Governing body membership across the Family of Schools

12. An updated list of governing body membership across the Family of Schools is included in **Appendix 1**.

Appendices

- Appendix 1 – Governing body membership of the Family of Schools.
- Appendix 2 – New Governors' Biographies (Non-Public).

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Committee	Dated:
Education Board	16/01/2020
Subject: Education Activities Update	Public
Report of: Director of Community and Children's Services	For Information
Report author: Daniel McGrady Lead Policy Officer (Education, Culture and Skills)	

Summary

This report updates Members on recent events and activities across the three strategies overseen by the Education Board: Education, Cultural and Creative Learning, and Skills. A calendar of forums and events over the 2019/20 academic year is included in **Appendix 1**.

Recommendation

Members are asked to note the update on recent events and activities across the three strategy areas and the calendar of forums and events over the 2019/20 academic year in **Appendix 1**.

Main Report

Education

1. City Students Conference and Prefects' Dinner – 2 December 2019

The Chief Commoner hosted an afternoon conference for secondary school pupils in the extended family of schools and beyond focused on the City Corporation, its remit and its services. The conference was opened by the Chief Commoner and the Assistant Town Clerk and featured speakers from many of the City Corporation's departments. The conference offered pupils insight into the varied sectors and jobs required in public services and encouraged pupils to think about their own priorities for public services. The conference was immediately followed by the annual Prefects' Dinner. The young people from all the Family of Schools with a Sixth Form had the opportunity to hear from a number of speakers about their experiences of culture in school and beyond school and to discuss these issues at their tables.

2. Designated Safeguarding Leads (DSL) Forum – 12 December 2019

Responding to the recommendations from the independent Safeguarding Review of the Family of Schools concluded in March 2019, the Education Unit supported the first Family of Schools DSL Forum. The purpose of the Forum is to provide a space amongst peers to discuss safeguarding, going beyond compliance, to consider different ways of working to achieve the safe culture that all schools are striving for. The Forum will provide a platform for sharing best practice, making connections, sharing learning and resources and the potential to influence safeguarding practice at a regional and national level. The Forum will be school-led, and the next meeting is due to take place at the City of London school.

Skills

3. London Careers Festival Working Party

On 28 November 2019, Member of the Education Board, Caroline Haines, chaired the first London Careers Festival Working Party of the academic year.

The Working Party brings together representatives from the City Corporation, the Stationers' Company, Livery Schools' Link, the Worshipful Company of Educators, Culture Mile Learning, business and school links to strategically plan and deliver the London Careers Festival 2020. The 2020 Festival will take place over three-days from 29 June to 1 July 2020 and will combine interactive stalls and exhibitions over the Guildhall Complex with fringe events within workplaces and buildings of interest across the City of London.

Cultural & Creative Learning

4. Fusion Prize

Culture Mile Learning have now concluded their symposia events over the Autumn months to galvanise interest and support prospective applicants to the Fusion Prize. The symposia focused on three key themes: the challenge of the skills gap and access to Fusion Skills; examples of best practice in using culture and creativity to develop Fusion Skills; and opportunities to test ideas with future users in the education, business and cultural sectors. The application window is now open and will close on 17 January 2020. The winning applicant will receive £50K to implement their solution to developing the Fusion Skills of London's learners through cultural engagement. The finalists will present their solutions to the Judging Panel on 30 April 2020 and the award ceremony will be in May 2020 when the winner will be announced.

Upcoming activities

5. City Schools' Concert – 30 January 2020, 5-6pm – City of London School
Musicians and singers from the Family of Schools will be performing at the City of London School. The performances will include cross-school, collaborative performances which develop the collaboration, presentation and creativity Fusion Skills. The theme running across the concert will be Culture Mile, and the five Culture Mile partners will provide the inspiration for the pieces of music. All Members of the Education Board are invited to attend the performance and tickets can be obtained at <https://www.eventbrite.com/e/city-schools-concert-2020-tickets-85512176221>
6. Debating Competition – 4 March 2020, 12-4pm – Livery Hall, Guildhall
Pupils from the Family of Schools will compete in a Debating Competition in the Livery Hall. The event focuses on the development of pupils' Fusion Skills, in particular: oral communication, problem solving, collaboration and critical thinking. Members of the Education Board are invited to attend to watch the debates and should RSVP to Chris.Oldham@cityoflondon.gov.uk
7. The calendar of forums and events over the 2019/20 academic year is included in **Appendix 1**

Appendices

- **Appendix 1** – Calendar of forums and events over the 2019/20 academic year

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Committee	Dated:
Education Board	16/01/2020
Subject: Education Board Budget Update for 2019/20 Financial Year	Public
Report of: Director of Community and Children's Services	For Information
Report author: Daniel McGrady, Lead Policy Officer (Education, Culture and Skills) Mark Jarvis, Head of Finance	

Recommendation

Members are asked to note the latest forecast Outturn position for the 2019/20 Education Budget.

Main Report

Current Position

1. The forecast outturn position for the 2019/20 financial year as of Period 8 is outlined in the table on the next page. At this stage, £2.466m of the overall £2.879m allocation has been spent. This is primarily from the Central Risk element of the budget which is for City Premium Grant funding to City of London sponsored and co-sponsored academies.
2. The predicted forecast outturn is marginally under budget.

Conclusion

3. Members are asked to note that the spend to date is in line with expectations.

Appendices

No appendices.

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<u>2019-20</u> <u>Budget</u>		<u>Actuals</u> <u>2019/20</u>	<u>Balance</u>	<u>Forecast</u> <u>Outturn</u> <u>19/20</u>
<u>Local Risk</u>				
£	£	£	£	£
90,000	COLAT FUNDING	90,000	0	90,000
327,000	SALARIES	225,182	101,818	337,708
24,000	Leadership & Governance	10,056	13,994	23,100
36,000	Enrichment (Fusion) Programmes	24,664	11,336	36,000
60,000	EDUCATION STRATEGY	34,720	25,280	59,100
107,000	Leadership & Governance	30,128	76,872	97,000
60,000	London Careers Festival	40,976	19,024	60,000
167,000	SKILLS STRATEGY	71,104	95,896	157,000
30,000	Leadership & Governance	6,710	23,290	30,000
65,000	Enrichment (Fusion) Programmes	280	64,720	65,000
305,000	Culture Mile Learning	305,000	0	305,000
400,000	CULTURAL & CREATIVE LEARNING STRATEGY	311,990	88,010	400,000
13,000	CENTRAL EDUCATION UNIT (Printing, Legal Frees, Training etc.)	2,673	10,327	13,000
1,057,000		735,670	321,330	1,056,808
<u>Central Risk</u>				
£				
250,000	COLAS	250,000	0	250,000
250,000	COLAI	250,000	0	250,000
250,000	COLAH	250,000	0	250,000
100,000	Redriff	100,000	0	100,000
60,000	Galleywall	60,000	0	60,000
40,000	COLPAI	40,000	0	40,000
200,000	Highgate Hill	199,830	170	200,000
140,000	Shoreditch Park	117,050	22,950	140,000
250,000	Highbury Grove	249,230	770	250,000
150,000	NCS	150,000	0	150,000
40,000	Interventions/standards	0	40,000	40,000
1,730,000	CITY PREMIUM GRANTS (ACADEMIES)	1,666,110	63,890	1,730,000
92,000	PIP Funding ¹	64,463	27,537	92,000

¹ This forecast outturn does not include £100,000 for the Summer Enrichment Pilot which is on the same budget ledger but is not managed by the Education Board.

1,822,000	1,730,573	91,427	1,822,000
2,879,000	2,466,243	412,757	2,878,808

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Committee	Dated:
Education Board	16/01/2019
Subject: City of London Schools' Conference 2019 Evaluation Report	Public
Report of: Director of Community and Children's Services	For Information
Report author: Chris Oldham, PA and Events Coordinator	

Summary

This report provides Members with a summary evaluation report of the City of London Schools' Conference 2019 which took place on 4 November 2019. The City Schools Conference is an annual event for school leaders, teachers and governors from the extended family of schools. The City Schools' Conference is a key channel for the delivery of the Education Strategy, including the strategic goal to provide an education which is safe, inclusive, supportive and empowering for all pupils.

Recommendation

Members are asked to:

- Note the full evaluation report of the City Schools' Conference 2019 in **Appendix 1**.

Main Report

City Schools' Conference 2019 Evaluation Report

1. The 2019 conference was structured around the theme of 'Wellbeing' which was addressed through three sub-themes: Teacher Wellbeing, Pupil Wellbeing, and Working with Parents. Delegates were invited to self-select from a range of available interactive workshops around different wellbeing topics. The expert workshop hosts shared their work and learning to date and practical suggestions for implementation within a school context. As the City Schools' Conference is now in its fourth year running, a key priority was to conduct a detailed evaluation to measure the success of future conferences and as a means of continually improving similar events for schools.

City Schools' Conference 2019 Evaluation Report Highlights

2. The main findings from the report have been extracted and summarised below.
 - I. The conference was an overall success, with 91% of delegates agreeing that the workshops were delivered effectively, and they felt that they would be able to apply the lessons learnt in their own education practice.
 - II. Attendees were mainly from secondary schools (47%) and primary schools (24.5%).
 - III. Some of the qualitative feedback included comments that the conference was 'beneficial,' 'a great chance to network and take away instructive ideas and resources' and 'a good use of [their] time [in which they] learned a lot.' Attendees enjoyed learning about the importance of wellbeing, sharing ideas and practical tips.
 - IV. Delegates would like to see future City Schools' Conferences addressing the important topics of Inclusion, Collaboration, Curriculum, School Improvement, and other aspects of Wellbeing in schools.

- V. Some of the recommendations for the 2020 City Schools' Conference included allowing for a full-day conference, more in-depth workshops, and a greater focus on practical strategies. Also, more time should be allowed for networking and the sharing of best practice.

Conclusion

3. Members are asked to note the report in **Appendix 1**.

Appendices

- Appendix 1 – City Schools' Conference 2019 Evaluation Report

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Committee(s) Education Board	Dated: 16/01/2020
Subject: City Premium Grant January 2020 Funding Round – Allocations to Academies	Public
Report of: Director of Community and Children's Services	For Decision
Report author: Daniel McGrady, Lead Policy Officer (Education, Culture and Skills)	

Summary

The January funding round of the City Premium Grant is allocated to City of London sponsored and co-sponsored academies at an apportioned rate based on the development needs of the academies as identified during the Standards Scrutiny Meetings in October. Members are asked to approve the release of £63,000 from the Central Risk element of the Education Board budget to be received by academies at the proportional rate proposed in *Table 1* below.

Recommendations

Members are asked to approve the release of £63,000 from the Central Risk element of the Education Board budget to be received by City of London academies at the proportional rate proposed in *Table 1* below.

Main Report

- At the meetings on 23 May and 18 July 2019, the Education Board approved the release of £1,666,110 in City Premium Grant funding allocated to City of London sponsored and co-sponsored academies. There was £63,890 remaining in the Central Risk Budget to allocate in grants to academies based on the school improvement needs identified through the Standards Scrutiny Meetings in October 2019.
- The Strategic Director and the Lead Policy Officer consulted with the Chief Executive Officer of City of London Academies Trust (CoLAT) to apportion the remaining funding to academies aligned specifically to school improvement needs. Not every academy will receive a further grant noting that the finite remaining funds have been apportioned to areas of greatest need.
- Table 1* shows a proportional amount to be received by academies and the related areas of school improvement:

Academy	£	Areas of school improvement
City of London Primary Academy Islington	20K	<ul style="list-style-type: none"> Recruitment of an intervention teacher for phonics, free flow play and oracy. The recruited teacher will then form part of the staff establishment from September 2020 funded from the academy's core budget.
The City Academy Hackney	16K	<ul style="list-style-type: none"> £12K apportioned to support leadership development and to implement actions identified by an external leadership mentor. £4K apportioned to enable one member of staff within each department to qualify and practice as an

		examiner developing subject leadership in the academy.
City of London Academy Islington	4K	<ul style="list-style-type: none"> • Enable one member of staff within each department to qualify and practice as an examiner developing subject leadership in the academy.
City of London Academy Southwark	4K	<ul style="list-style-type: none"> • Enable one member of staff within each department to qualify and practice as an examiner developing subject leadership in the academy.
City of London Academy Highbury Grove	4K	<ul style="list-style-type: none"> • Enable one member of staff within each department to qualify and practice as an examiner developing subject leadership in the academy.
Newham Collegiate Sixth Form	4K	<ul style="list-style-type: none"> • Enable one member of staff within each department to qualify and practice as an examiner developing subject leadership in the academy.
Secondary academies (grant allocated to one host secondary)	11K	<ul style="list-style-type: none"> • A cross-academy initiative to boost pedagogy and pupil confidence in secondary-level creative writing. The project is being designed by CoLAT who will identify a delivery partner. The grant will be distributed to a host secondary school to cover the costs for all sponsored and co-sponsored secondary academies to participate.
Total:	63K*	*£890 retained for any additional support required over the early Spring Term. This will be fully allocated by the end of the Financial Year.

4. Additionally, the Education Unit will allocate £10K earmarked for middle leadership development in the Education Strategy strand of the Local Risk Budget to enable CoLAT to centrally commission a middle leadership development programme for all academies. The programme will be coordinated by a delivery partner who will run a combination of cross-academy training sessions and smaller 'cluster sessions' for schools concentrated in geographical areas. This initiative responds to a systemic school improvement need to develop middle leaders across all academies.

Appendices

- No appendices.

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Committees:	Dated:
Community and Children's Services Committee Education Board	13/12/2019 & 16/01/2020
Subject: Revised eligibility criteria for the City of London Corporation Combined Education Charity and the City Educational Trust Fund	Public
Report of: Chief Grants Officer (CGO) and Director of City Bridge Trust	For Decision
Report author: Jack Joslin, Head of Central Grants Programme	

Summary

The Education Charity Sub-Committee has reviewed the eligibility criteria for the City of London Corporation Combined Education Charity (charity number 312836) and the City Educational Trust Fund (charity number 290840) (the Charities). The revised eligibility criteria for the Charities are attached at Appendix 1 for consideration by the Community and Children's Services Committee and for approval by the Education Board, consistent with the City Corporation's charity trustee obligations to keep the relevant charity's governance under review to ensure that the charity continues to operate effectively and achieve the purposes for which it was established.

Recommendations

Members of the Community and Children's Services Committee are asked to:

- consider the amended eligibility criteria for the Charities.

Members of the Education Board are asked to:

- approve the amended eligibility criteria for the Charities
- approve the dates for the next deadline of the Education and Employment theme of the Central Grants Programme.

Main Report

Background

1. At the Education Charity Sub-Committee meeting on 3 July 2019, Members met to make decisions on applications received by the City of London Corporation Combined Education Charity and the City Educational Trust Fund. At the meeting it was resolved that proposed amendments to the eligibility criteria for the Charities be recommended to the Education Board and Community and Children's Services Committee for consideration and approval.
2. The amended eligibility criteria for the City of London Combined Education Charity under its grant-giving policy aims to maximise expenditure of funds to further the purposes for which the charity was established by widening the

meaning of a qualifying connection to London for potential student beneficiaries, which is one of the existing eligibility criteria requirements under the charity's grant-giving policy and consistent with its charitable objects. The amended eligibility criteria for the City Educational Trust Fund extends the period a successful grant applicant must take before re-applying for any further funding from the charity (after a maximum of two years' consecutive funding) from one year to two years to manage the risk of dependency on this charity's grants.

3. These revised criteria are now attached at **Appendix 1** for consideration of the Community and Children's Services Committee and for approval by the Education Board.

Proposal

4. The revised eligibility criteria for the Education and Employment programme of the Central Grants Programme are recommended to the Community and Children's Services Committee to consider, and to the Education Board to approve, subject to any amendments that might be proposed by the Community and Children's Services Committee.
5. It is recommended that the Education Board approve the opening of a new grant round for both Charities under the Education and Employment programme, with a deadline of April 2020.

Legal and Strategic implications

6. As charity trustee of the charity, the City Corporation (acting by the relevant Common Council Committees with delegated authority to exercise the trustee functions and discharge the relevant duties) must ensure that it takes active steps to comply with the relevant charity's governing document and to administer the charity effectively so that it achieves the purposes for which the charity was established. Therefore, in adopting any policy to help direct the application of a charity's funds to further its objects, the policy must operate effectively and should not be overly restrictive. It should also be kept under review.
7. Therefore, once new eligibility criteria are in place, it will be important to review how effectively they operate for each charity, and assess whether savings are being made in administration and management of the grants such that as much of the charity's available funds as possible are directed to charitable activities.
8. The criteria will be reviewed after one full round of grant-making and on a regular basis thereafter.

Conclusion

9. This report asks that Members of the Community and Children's Services Committee consider this report, and for Members of the Education Board to approve the revised eligibility criteria for the City of London Corporation Combined Education Charity and the City Educational Trust Fund attached at **Appendix 1**. These revised eligibility criteria aim in each case to maximise expenditure of the City of London Corporation Combined Education Charity's funds to further the charity's aims and to manage the risk of dependency on grants from the City Educational Trust Fund.

Appendices

- Appendix 1 – Recommended eligibility criteria for the City of London Corporation Combined Education Charity and the City Educational Trust Fund

Background Papers

- Education Charity Sub-Committee Minutes: 3 July 2019

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Committee	Dated:
Education Board	16/01/2019
Subject: Governors for Schools Employability Project Evaluation Report	Public
Report of: Strategic Director for Education, Culture and Skills	For Information
Report author: Daniel McGrady, Lead Policy Officer (Education, Culture and Skills)	

Summary

At the Education Board meeting on 9 November 2017, Members agreed to fund Governors for Schools (previously SGOSS) at the sum of £24,340 from the Local Risk Budget to fund the development of an e-learning module and resources for governors on work-related learning and careers delivery in schools. Governors for Schools have provided their final evaluation report on the projects' outcomes and key performance indicators included in **Appendix 1**.

Recommendations

Members are asked to note an evaluation report from Governors for the Schools on the governors' work-related learning and careers project included in **Appendix 1**.

Main Report

Background

1. At the Education Board meeting on 9 November 2017, Members agreed to fund Governors for Schools at the sum of £24,340 towards the development of online resources and an e-learning module for governors on work-related learning and careers delivery in schools.
2. Members received progress update reports on the project at the meetings on 19 July 2018 and 5 April 2019. The final evaluation report was submitted to the Education Unit in November 2019 and is included in **Appendix 1**.

Current Position

3. The website pages and e-learning module for governors were launched in February 2018. Since its launch, 1239 unique users have visited the employability pages on the website and 328 governors have used the e-learning module. The resources continue to be accessed with 36 unique users since the beginning of September 2019.
4. A survey was sent out to 110 governors from which there were 31 responses (94% were governors at that moment). Respondents were asked to rate how useful they found the collection of resources with the average response of 4 indicating they were found to be useful.
5. The table below lists the projects' key performance indicators (KPIs) and the progress against meeting these:

	KPI	Progress
1	Aim to engage a minimum of 100 governors to actively look	<ul style="list-style-type: none"> When asked whether they have been able to connect their school with their own professional networks to build opportunities

	to open up employability opportunities for students.	for work-related learning, governors generally responded that this is something they have attempted however there was not evidence of success or impact provided.
2	Aim to engage a minimum of 50 schools to actively engage with businesses.	<ul style="list-style-type: none"> When asked whether the school developed new relationships with businesses, either local or national, to deliver employability sessions, 32% of respondents simply replied to say 'Yes', 13% said this hasn't happened and a further 16% were unsure.
3	Produce a suite of online resources to support the aims and objectives of this proposal.	<ul style="list-style-type: none"> Successfully launched and accessed by 1239 unique users.
4	1500 governors to watch the e-learning module across 1000 schools	<ul style="list-style-type: none"> E-learning module has been accessed by 328 governors. There is no data on the spread of schools.
5	300 schools decide to have a Link Governor for Employability	<ul style="list-style-type: none"> Of the survey responses, 30% indicated that their school had a Link Governor for Careers, 47% did not and a further 23% were unsure if this was a role that currently existed within their school. Only 10% of respondents indicated that they themselves fulfilled this role. There is no direct evidence that the project led to schools allocating a link governor for employability.

6. Governors for Schools noted that there seemed to be some resistance to the concept of employability work in primary schools.
7. Governors for Schools will continue to promote the module and the role of a Link Governor for Employability and have developed their partnership with the Careers and Enterprise Company to drive this initiative across schools.
8. Members should note that of the City of London Family of Schools, 11/14 schools have a link governor on the Skills Forum for work-related learning and skills development.

Appendices

- Appendix 1 – Governors for Schools Employability Project Final Evaluation Report (November 2019).

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